

Proposal Review Committee
March 4, 2011
Statewide Benefits Office
Duncan Building, Ste. 320, Dover, Delaware

Public Session: 2:02 p.m.

The Proposal Review Committee met on March 4, 2011, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Faith Rentz, OMB, Deputy Director, Statewide Benefits (via conference call)
Ann Skeans, OMB, PBM Benefit Program Lead, Statewide Benefits
Lois Houston, OMB, PBM Benefit Specialist, Statewide Benefits
Laurene Ehemann, OMB, RFP and Contract Coordinator, Statewide Benefits
Wendy Brown, Department of Health and Social Services
Mike Casey, Department of Finance
Lori Christiansen, Office of Controller General
Erin Guerke, Office of the Treasurer
Hitesh Patel, Aon Consulting (via conference call)
Jenny San, Aon Consulting (via conference call)
Mike Casey, Aon Consulting (via conference call)

Introductions/Sign In

Ms. Ehemann called the meeting to order at 2:02 p.m.

Approval of Minutes

Ms. Ehemann requested a motion to approve of the minutes from the February 15, 2011, meeting of the Proposal Review Committee (PRC). A motion was made by Ms. Brown and seconded by Mr. Casey (Finance). The motion was approved with unanimous voice vote.

Discussion of Pharmacy Benefit Manager RFP

Ms. Ehemann requested a motion to move into executive session for review and discussion of the finalists' follow-up responses. Ms. Christiansen made the motion and it was seconded by Ms. Brown. Upon approval of the motion by unanimous voice vote, the PRC moved into Executive Session at 2:08 p.m.

Upon conclusion of the Executive Session, a motion was made by Ms. Brown at 3:07 p.m. to move back into the Public Session and Ms. Christiansen seconded. Upon approval of the motion by unanimous voice vote, the PRC moved into Public Session at 3:08 p.m.

Upon return to the Public Session, Ms. Ehemann read the final tallied scores as submitted by the PRC. The total scores were: Medco, 96.2; CVS Caremark, 84.8; MedImpact, 68.9; and RxSolutions, 66.5.

Ms. Guerke made a motion to recommend to the State Employee Benefits Committee a contract award for the Pharmacy Benefit Manager Program in accordance with the RFP, RFP response and best and final negotiations to Medco effective July 1, 2011, and subject to final contract

negotiation. The motion was seconded by Ms. Brown. The recommendation to award was approved by unanimous voice vote.

Adjournment

There being no further business, Ms. Eheman requested a motion to adjourn. Ms. Guerke made a motion to adjourn and Mr. Casey seconded. Upon unanimous voice approval, the meeting was adjourned at 3:09 p.m. Please note there were no public attendees.

Respectfully submitted,

Laurene M. Eheman
RFP and Contract Coordinator